

Selecting a Student or Groups of Students

- Make sure you're on the Start Page.
- You can type in the "View Field List" box, but I find it faster to use the:
 - letters (students filed by surname)
 - grades

The screenshot shows the PowerSchool SIS interface. At the top left, the PowerSchool SIS logo is highlighted with a green box, and a green arrow points to it with the text "You can click here to get back to the Start Screen quickly." The top right shows a user welcome message, "School:" and "Term: 19-20 Quarter 2". The main content area is titled "Start Page" and has three tabs: "Students" (highlighted with an orange box), "Staff", and "Contacts". Below the tabs is a search bar with a magnifying glass icon, a "View Field List [?]" link, and two checkboxes: "Advanced" and "Include Remote Enrollments". Below the search bar is a row of letters from A to Z, with a yellow arrow pointing to the letter 'Z'. Below the letters is a row of filters: "PK4", "K", "1", "2", "3", "4", "5", "6", "7", "8", "9", "10", "11", "12", "13", "M", "F", "All", "Stored Searches", and "Stored Selections". The "Students" tab and the filter row are both highlighted with orange boxes.

Start Page



PowerSchool Training Videos
The free Professional Development Plus (PD+) videos are available! Click here to view.

Students Staff Contacts

Grade_Level=1



Advanced

Include Remote Enrollments

[View Field List](#) [?]

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

PK4 K **1** 2 3 4 5 6 7 8 9 10 11 12 13 M F All [Stored Searches](#) [Stored Selections](#)

Current Student Selection (7)

I selected Grade 1. All Gr. 1's are listed below. Click button "Select by hand"

Student	Grade Level	Student Number
	1	
	1	
	1	
	1	
	1	
	1	
	1	

Select By Hand

Select Function

[?]

Current Student Selection (7)



Student



The default is to have entire group selected. You can deselect all here and then reselect the student you need to work with OR you can uncheck the box next to a few if you need the majority of the group.

Grade Level

Student Number

1

1

1

1

1

1

1

Cancel

Update Selection

[?]

- Functions
- Attendance
- Attendance Today
- Daily Bulletin
- Enrollment Summary
- Master Schedule
- Dashboard
- Special Functions
- Teacher Schedules

- Reports
- System Reports
- ReportWorks

- People
- Student Search
- Staff Search
- Parent Search
- Enroll New Student
- New Staff Entry
- New Parent Entry

- Setup
- School
- System
- Personalize

- Applications
- PowerLunch
- PowerScheduler

Start Page

Students Staff Contacts

Grade_Level=1

View Field List [?]

A B C D E F G H I J K L M N O P Q R S T

PK4 K 1 2 3 4 5 6 7 8 9 10 11 12 13 M

Current Student Selection (7)

Student

- Fee Functions
- Health Screenings
- ID/Password Assignment
- LDAP Directory Synchronization
- Mass Create Family Links
- Student Field Value
- Graduation
 - Graduation Plan Selection
 - Graduation Progress Report
 - Graduation Progress Report Data Capture
 - Graduation Progress Summary
- Printing
 - Print Mailing Labels
 - Print Reports
 - Reports Menu
- Scheduling
 - Invalid Requests
 - Mass Enroll
 - Mass Remote/Summer School Enrollment
 - Next School Indicator
 - Student Schedule Report
 - Summer School Indicator
- Search
 - Save Stored Selection
 - Search Attachments
 - Search By GPA
- Validation
 - Batch Address Validation
 - Batch Boundary Validation
 - Data Validation Report
 - Immunization Compliance

Select By Hand Select Function [?]

You can click the small arrow to choose a group function. "Mass Enroll" will be necessary for enrolling your secondary students into their S2 classes.

